

## Onsite Protocols during COVID-19

**\* These procedures have been tailored to accommodate work parties, tour groups, rentals and any temporary visitors on the property.**

### **Before boarding the boat in town**

- Work party participants must sign a one-time contract stating they will follow all Work Party expectations.
- The contract for rental bookings will include notice that new procedures are in place to prevent the spread of the COVID-19 virus and will reinforce the group's responsibility to follow all Camp Artaban rules and procedures.
- Before attending individual work parties, participants must sign a contract stating they are in good health and do not have any symptoms of COVID-19.
- Participants are expected to provide their own personal supplies if possible (face masks, facial tissues, work gloves, tools, eye safety etc).
- Physical distancing is expected on board the water taxi.
- Participants are expected to load their own luggage.

### **Upon arrival at camp**

- Physical distancing is required at all times while onsite.
- The use of personal protective equipment (face masks or shields) is recommended when safe physical distancing is not an option.
- Frequent hand washing is required at all times while onsite.
- Participants are expected to unload their own luggage off the boat and load it into the truck. When luggage is unloaded and moved into sleeping quarters, participants must wash their hands.

### **Accommodations for 12 participants max. per work party session**

- Somerville – 8 residents maximum, one person per room, excluding family groupings
- Director's hut – 3 family groupings to a maximum of 6 people in total
- Hospital – 2 family groupings to a maximum of 4 people
- Stumps – one person per room

### **Accommodations for rental groups**

- Maximum group size will be tailored individually with each group request using the same procedures for accommodations for work parties for maximum numbers in each lodging, plus
- Cabins – one person per side (unless family members) with a maximum of 2 per cabin

Group Washrooms and Showers – A maximum of 2 people at a time may occupy each side of the showers and washroom facility (unless family members). Signage on the door will indicate if the shower room or washroom is occupied. This procedure may change as per the needs of the rental group and notice will be given as to the changes.

## **At camp**

- Tools that are borrowed from the workshop must be signed out and sanitized upon return at the end of the work session.
- Meals will be served cafeteria style and participants will follow physical distancing expectations during meal times.
- Kitchen staff must maintain physical distancing.
- Kitchen workers must not wear aprons outside of the kitchen/courtyard/veg hut. Workers must wash hands upon re-entry to kitchen.
- One person may occupy the dishwashing pit at a time. One person may occupy the back-sink area at a time. One person may work in the main kitchen at a time.
- Proper food safe practices must be followed at all times.
- The back-right bedroom in the hospital and the second bathroom will be reserved for medical isolation. If someone develops symptoms while on site, transportation back to the city will be arranged as soon as possible, at the participants expense.
- The coffee station and snack table are closed. All food and beverages are served by the kitchen staff.

## **Signs to be put up in camp**

**Remember to wash your hands frequently** – dining hall both ends, lounge, director’s hut, craft hut, hospital, Somerville, rec hall, laundry room, Caretaker’s house, work shop, flush toilet building, kitchen

**Sign out tool then sanitize after use** – work shop, J-room

**Maintain physical distancing** – dock, campfire site, chapel, dining hall both ends, kitchen, lounge, rec hall, Somerville, Director’s hut, Craft hut, flush toilet building, truck, hospital, showers

**After washing your hands, sanitize any surface you have touched**– bathrooms in director’s hut, staff bathroom, craft hut, Somerville x 2, hospital x 2, flush toilet building

**To Sanitize: Spray surface with Q-128 and wipe with damp cloth. Return cloth to bucket.** All bathrooms, dining hall, water tap/drinking fountain

Kitchen doors – **One person only on this side of the metal counter**

**On the Dock** Sign that reads:

WHILE ON CAMP ARTABAN PROPERTY

Prevent the spread of COVID-19

Maintain physical distancing.

Wash hands frequently.

Sanitize any surfaces you have used.

Limit gatherings in facilities and rooms to maximum occupancy as posted.

Follow all Public Health orders and advisories.

ENJOY YOUR VISIT!

**Waterfront use during a work party**

- A lifeguard with a minimum of Bronze Cross certification must be present
- No night swimming
- Wash hands before going to the waterfront
- No boats
- No lifejackets, unless personal ones are used
- Toys are used by one person at a time and are sanitized after each use
- Physical distancing is to be maintained at all times
- Ladders will be sanitized after installation and removal

**Alcohol use for paid summer staff during work parties**

- Paid summer staff can consume alcohol under the same guidelines as work party participants during a scheduled work party