



Camp Artaban Society

Campership Evaluation

Step by Step Instructions

1. Explain this program to church staff
2. Identify who will do the interviews
3. Notify the parish secretary and receptionists
4. Have interviewer's contact name and phone number available at front desk so that it is readily available for any inquiries.
5. When approached by a family or camper, arrange interviews at church or suitable location.

***Remind the applicant that they must bring a health form, registration form, if they have not completed it online and at least a \$100 deposit per each camper to the interview in order to qualify for a campership.**

6. Interview Applicant (Camper should be present if possible)
 - Fill out the Campership Evaluation Report
 - Collect the Parent's Application Form
 - Collect a registration form, health form (if they have not already submitted it to the camp office) and deposit for each camper

*** Deposits may be paid by VISA or MasterCard. If the parent/guardian chooses this option, please ensure that the card number and expiry is added onto the registration form in the box provided and that they sign it.**

7. Send all forms and payments back to the camp office

Camp Artaban Society
1058 Ridgewood Drive North Vancouver BC V7R 1H8
Tel: (604) 980-0391 Email: office@campartaban.com

Questions?

**Contact the camp office if you have any questions, concerns or recommendations.
Thank you for your support.**

This package includes:

Step by Step Instructions
Financial Aid Guide for Parish Representative
Campership Evaluation Report
Sample Campership Application
Copy of 2017 Schedule & Fees